

STATE OF TEXAS §
COUNTIES OF ARANSAS §
SAN PATRICIO AND NUECES §
CITY OF ARANSAS PASS §

On this the 18th day of November, 2008 the Aransas Pass Municipal Development District (APMDD) convened in a Special Meeting being open to the Public at the special meeting place thereof in the Public Library and notice of said meeting giving the time, place, date and subject hereof having been posted and prescribed by Chapter 551 of the Texas Government Code with the following attendance to wit constituting a quorum.

PRESENT:

HOPE COMINGORE	Vice-President
RANDALL FREEZE	Secretary
ANNABEL SEALS	Treasurer
VICKIE ABREGO	Director
HARLAN ROBERTS	Director
JAMES COVINGTON	Director
TERRY STANSBERRY	Director
KAREN GAYLE	Director

ABSENT Richard Head President

CITY STAFF PRESENT: K.M. Hubert City Manager
Yvonne Stonebraker Administrative Assistant
Bonney Maurer Aquatics Director

OTHERS PRESENT: Carl St. Clair, Vickie Yardley and Annette Schonhoef/VenuWorks, Hope Davila/Hope's Creation's, Michael Arnold, PLLC

(There may have been others present who did not sign in.)

ITEM 1. CALL MEETING TO ORDER.

Vice-President Comingore called the meeting to order at 6:35 p.m. She stated there was a quorum present.

ITEM 2. CONSIDER AND ACT ON A PROPOSAL FIX THE AQUATIC CENTER'S POOL HEATER.

Aquatic's Director Bonney Maurer stated she had only received one proposal, from Crystal Clear Pools of Port "A", on fixing the Aquatic Center heater.

No action taken.

ITEM 3. CONSIDER AND ACT ON A PROPOSAL FOR A SECURITY SYSTEM FOR THE AQUATIC CENTER.

Director Roberts stated he had received three proposals for a security system for the Aquatic Center. He stated the proposals were received from ADT Security Services, Infinity Wire Solutions and Advanced Communications and Cabling.

After a brief discussion, Director Roberts made a motion to accept the proposal from ADT Security Services for the security systems for the Aquatic Center. Director Stansberry seconded the motion and the motion carried unanimously.

ITEM 4.

CONSIDER AND ACT ON A RECOMMENDATION TO THE CITY COUNCIL FOR THE HIRING OF AN EXECUTIVE DIRECTOR FOR THE CIVIC CENTER.

Mr. Carl St. Clair with VenuWorks introduced Annette Schonhoeft as the APMDD's recommendation for the Executive Director position for the Civic Center. He stated Ms. Schonhoeft is currently the Event/Facilities Coordinator for the San Patricio County Event Center located in Sinton, TX.

Director Roberts made a motion to recommend Annette Schonhoeft to the City Council for the Executive Director's position for the Civic Center. Director Gayle seconded the motion and the motion carried unanimously.

ITEM 5.

REVIEW AND DISCUSS TABLES AND CHAIRS FOR THE CIVIC CENTER.

Mr. St. Clair stated VenuWorks would like to purchase one hundred (100) six foot by eight foot (6'x8') rectangular tables, one hundred thirty (130) five foot (5') round tables and two hundred (200) outside chairs. He stated for all three purchases it would not require a formal bid. Mr. St. Clair stated the two thousand (2000) banquet chairs would require a formal bid.

ITEM 16.

CONSIDER AND ACT ON APPROVAL OF APMDD AUDIT.

Michael Arnold, PLLC stated he had conducted the APMDD audit for fiscal year ending September 30, 2007. He stated, in his opinion, the audit was in order.

Director Stansberry made a motion to approve the September 30, 2007 APMDD audit. Director Roberts seconded the motion and the motion carried unanimously.

ITEM 6.

CONSIDER AND ACT ON THE APPROVAL TO REQUEST BIDS ON FURNITURE FIXTURES AND EQUIPMENT FOR THE CIVIC CENTER.

Mr. St. Clair stated VenuWorks had finished the specs and is ready to accept bids for the kitchen equipment, audio and visual equipment and banquet chairs for the Civic Center.

Director Gayle made a motion to approve the request for bids on the furniture, fixtures and equipment for the Civic Center. Secretary Freeze seconded the motion and the motion carried unanimously.

ITEM 7.

CONSIDER AND ACT ON THE APPROVAL OF THE FOOD AND DRINK SERVICE PLAN OR ITS PARTS FOR THE CIVIC CENTER.

No action taken.

ITEM 8.**CONSIDER AND ACT ON AN AMENDMENT TO THE BUDGET FOR THE LIQUOR LICENSE AND LLC FOR THE CIVIC CENTER.**

Mr. St. Clair stated he would only need an amendment to the budget for the LLC for \$925.00. He stated the Liquor License is still being processed.

Director Roberts Made a motion to approve an amendment to the budget for the LLC for \$925.00 for the Civic Center. Director Abrego seconded the motion and the motion carried unanimously.

ITEM 9.**VENUWORKS OPERATION'S REPORT.**

Carl St. Clair of VenuWorks presented his November 18, 2008 operations report. He discussed his bi-weekly status report, his projected staff activity report for next period and issues the APMDD should be aware of.

ITEM 10.**REVIEW CURRENT FINANCIAL STATEMENTS.**

Treasurer Seals presented the current financial statements.

Capital Budget Report**Assets**

TexPool Capital Fund	\$ 1,901,463.63
Due From Operating	<u>\$ 34,714.76</u>
	\$ 1,936,178.39

<u>Fund Balance – Capital</u>	\$ 2,173,250.33
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Total Revenues	\$ 3,349.02
Total Expenses	<u>\$ 240,420.96</u>
	\$ (237,071.94)

Total Liabilities & Fund Balance Equity	\$ 1,936,178.39
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Operating Budget Report**Assets**

Cash Prosperity Bank	\$ 1,049.85
TexPool General Fund	\$ 2,957,341.82
Accounts Receivable	\$ 53,696.95
Due to Capital Fund	<u>\$ (34,714.76)</u>

Total Assets	\$ 2,977,373.86
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Fund Balance – General Fund	\$ 2,898,008.23
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Total Revenues	\$ 741,191.33
Total Expenses	<u>\$ 661,825.70</u>

Excess Revenues over Expenses	\$ 79,365.63
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Total Liabilities & Fund Balance/Equity	<u>\$ 2,977,373.86</u>
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CONSIDER AND ACT ON TEAL CONSTRUCTION'S CHANGE ORDER NUMBER 5.

Director Abrego asked if Teal Construction's Change Order's Numbered 5, 6 and 7 could be considered and acted upon under Item 11. The Board was in agreement and Director Roberts presented all three change orders.

Treasurer Seals made a motion to approve Teal Construction's Change Order's Numbered 5, 6 and 7. Director Abrego seconded the motion and the motion carried unanimously.

CONSIDER AND ACT ON TEAL CONSTRUCTION'S CHANGE ORDER NUMBER 6.

Approved under Item 11.

CONSIDER AND ACT ON TEAL CONSTRUCTION'S CHANGE ORDER NUMBER 7.

Approved under Item 11.

CONSIDER AND ACT ON APPROVING INVOICES TO BE PAID.

Treasurer Seals presented invoices to be paid.

<u>Vendor</u>	<u>Account</u>	<u>Date</u>	<u>Amount</u>
City of AP	Construction	09/04/08	\$ 227.33
Mike Arnold	Operating	11/13/08	\$ 2,000.00
Civic Center	Operating	11/07/08	\$ 61,506.28
VenuWorks	Operating	01/01/09	<u>\$ 36,548.00</u>
			\$100,281.61

Director Freeze made a motion to approve the invoices for payment. Director Roberts seconded the motion and the motion carried unanimously.

APPROVAL OF MINUTES OF THE NOVEMBER 4, 2008 MEETING.

Director Roberts made a motion to approve the minutes of the November 4, 2008 meeting with corrections. Director Gayle seconded the motion and the motion carried unanimously.

REVIEW AND DISCUSS THE NOVEMBER 15, 2008 WALK THROUGH OF THE CIVIC CENTER.

The APMDD members thanked Director Roberts for setting up the Civic Center walk through.

REVIEW AND DISCUSS CITY COUNCIL AND APMDD PLAQUES FOR THE CIVIC CENTER.

City Manager Hubert stated the plaques would contain the names of the City Council, City Attorney and the APMDD board members.

ITEM 19.

REVIEW AND DISCUSS MASONIC LODGE'S SYMBOLIC CEREMONY OF LAYING THE CORNERSTONE OF THE ARANSAS PASS CIVIC CENTER.

Director Gayle stated this item had been approved during the November 3, 2008 City Council meeting.

City Manager Hubert stated the ceremony would take place in Spring 2009 and she would keep the APMDD members posted.

ITEM 20.

REVIEW AND DISCUSS HOTEL/MOTEL AVAILABILITY IN ARANSAS PASS.

The APMDD members discussed the lack of hotel/motel availability in Aransas Pass.

City Manager Hubert stated the hotel/motel issue is being addressed through the Harbor Project and City Council.

ITEM 21.

ADJOURNMENT OF MEETING.

Director Gayle made a motion to adjourn the meeting. Director Stansberry seconded the motion and the motion carried unanimously.

The meeting was adjourned at 8:53 p.m.

Hope Comingore, Vice President

ATTEST:

Randall Freeze, Secretary